

# JAIN SOCIETY OF METROPOLITAN WASHINGTON

1021 Briggs Chaney Road Silver Spring, MD 20905

## Application for usage of Jain Center for Religious Purpose / Private Event

*A complete application must be sent to the Directors of Events and Facilities via email to: [Events@JainSocietyDC.org](mailto:Events@JainSocietyDC.org) and [Facility@JainSocietyDC.org](mailto:Facility@JainSocietyDC.org), at least two weeks prior to the event date.*

Today's Date: \_\_\_\_\_

Member's first name: \_\_\_\_\_

Member's Last Name: \_\_\_\_\_

Address: Street # and Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone Resident #: \_\_\_\_\_ Mobile # \_\_\_\_\_

Email Address: \_\_\_\_\_

Event Date From: \_\_\_\_\_ Event Date To: \_\_\_\_\_

Event Time From: \_\_\_\_\_ Event Time To: \_\_\_\_\_

Minimum Donation: Choose one of the following:

- Facility used with food: \$251.00
- Facility used with no food: \$151.00

**If granted permission, event holders must abide by the below rules and regulations:**

1. Ensure that all trash is picked up, bagged, placed properly and secured in the trash cans and set out on the porch.
2. Ensure that all recyclable items are properly sorted and placed within their respective bins.
3. No trash/food shall remain in kitchen and/or kitchen sink.
4. All chairs and tables must be placed in their proper place and stacked properly.
5. Property must be vacuumed before you leave.
6. Ensure that property (example: doors and windows) is locked prior to exiting the building.

**\*\* If your event is on a Sunday ensure to place all recycling bins at the curb side for Monday pickup \*\***

**Submission of application does not automatically give anyone permission to use the facility.  
Permission will be granted on a first come first serve basis.**

I/We have read and fully understand the rules and regulation.

Member's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Member's Signature: \_\_\_\_\_ Date: \_\_\_\_\_